

Original: English

**DEADLINES FOR SUBMISSION OF DOCUMENTS TO THE  
27<sup>th</sup> REGULAR MEETING OF THE COMMISSION**

All documents **SHOULD** be sent by e-mail to [camille.manel@iccat.int](mailto:camille.manel@iccat.int) and [miguel.santos@iccat.int](mailto:miguel.santos@iccat.int).

**1. Draft Recommendations and Resolutions**

In accordance with ICCAT circular #7173/2021, in consultation with the Chair, CPC's were notified that the deadline for receipt of proposals not dependent on scientific advice is **15 October 2021**. Proposals and documents received within this deadline will be translated and circulated in advance of the meeting, and will be given priority in discussions. **Proposals which are submitted after the deadline will not be considered at the 2021 meeting**, unless approved by the Chair. Draft proposals dependent on SCRS advice should be submitted to the Secretariat by **8 November 2021**, where possible. The final deadline for receipt of proposals is 11:00 am on **17 November 2021**. Proposals which were deferred from the 2020 correspondence process or 2021 intersessional meetings will not be re-tabled unless resubmitted by the sponsors before the **15 October 2021** deadline, or referred from an intersessional meeting for consideration by the Commission by the Chair of the subsidiary body. All sponsors are requested to submit revisions to proposals already discussed, with the changes clearly marked, as early as possible to the Secretariat to facilitate distribution and discussion of revised text in the three languages. These versions can be requested to the Secretariat or downloaded from the meeting website (link: *WORD DOCUMENTS*) by those authorized to submit documents (if not Head Delegate) on behalf of their delegation. This [link](#) provides access to the most recent WORD versions of all draft Recommendations and Resolutions.

**2. Changes to the Compliance Tables**

The draft compliance tables (known as Compliance Annex) have been circulated for prior review and will be made available on the meeting website in advance of the meeting. All CPCs are requested to review again in detail the figures on these tables, and inform the Secretariat, **before the start of the Compliance Committeel meeting**, of any change they wish to request. Any additional changes will be accepted by the Secretariat after the start of the meeting only at the discretion of the Chair of the Compliance Committee.

**3. Statements**

All CPCs and observer delegations may make statements in writing to the Plenary and/or the subsidiary bodies of the Commission, which will be attached to the report. Statements should be brief position statements (450 words) and limited to one statement per delegation per subsidiary body, and should be clearly headed as a STATEMENT. Statements will be translated after the meeting and attached to the final report.

**4. Other meeting documents**

CPCs or Observer delegations may also submit longer background documents / position papers in support of their statements for distribution. Such documents will be made available in original language only. Due to the nature of the meeting all documents will be made available through the electrometric document site.

A special folder "[Observers documents](#)" will replace the usual table made available for observer delegations to distribute pamphlets, information papers, etc. Therefore, such documents should be provided to the Secretariat in an electronic format.

In the exceptional case of power point presentations, CPCs are requested to provide the Secretariat with an electronic copy in advance in order to make the text available to the interpreters and to CPCs through the document meeting site.

#### **5. Compliance submissions**

A first draft of the Compliance Summary will be circulated before the end of October. Late compliance submissions should be transmitted through the usual channels ([info@iccat.int](mailto:info@iccat.int)). Submissions received before **2 November 2021** will be added to the revised compliance summary tables (Version A); after that date, their acceptance and inclusion will be at the discretion of the Compliance Committee Chair.