

Original: English

TEMPLATE FOR MONITORING THE PROGRESS IN THE IMPLEMENTATION OF THE ACTION PLAN TO IMPLEMENT THE RECOMMENDATIONS FROM THE SECOND INDEPENDENT PERFORMANCE REVIEW OF ICCAT

(Proposal by the Chair of the Working Group on Performance Review)

The Chair of the Ad Hoc Working Group to follow up on the Second Performance Review proposes this template, for consideration by the Commission, to facilitate the monitoring of the progress made by the appropriate ICCAT bodies responsible for acting on the recommendations from the Performance Review Panel.

For each recommendation from the Review Panel, the template previously proposed by the Working Group on Performance Review during its intersessional meeting in June 2017 (Appendix 1 to this document) already identified the lead ICCAT body as well as any additional relevant body, a timeframe for follow up, and possible observations or comments. For the purpose of following the progress made on each recommendation, it is proposed to build on this existing template and to introduce specific additional fields regarding:

- the action(s) identified by the lead and relevant ICCAT bodies,
- the state of play on the identified action at regular intervals (6 months) and possibly following an intersessional meeting with relevance for the required action,
- the state of play on the identified action going into each annual meeting.

The fields (columns) on the state of play of the actions could be repeated on an annual basis until completion of the action.

In order to efficiently follow up on the progress being made and to ensure that this progress is reflected accurately, the updates on the status of each action should be completed by the ICCAT Secretariat.

For this purpose, the Secretariat should liaise with the chair of the lead ICCAT bodies. Based on the results of discussions from the previous annual meeting, the chairs of the lead ICCAT bodies should provide an update on the state of play of the recommendations for which they are responsible. This update should be provided one month after each annual meeting; and by 15 May each year, or when a relevant intersessional meeting take place, one month after the distribution of the meeting report.

This updated state of play should be circulated by the Secretariat to the chairs of the other relevant bodies and any comments should be provided within 15 days to the chair of the lead body and the Secretariat.

On the basis of these comments, the chair of the lead body and the ICCAT Secretariat should prepare an updated state of play and distribute it to all the parties concerned. When CPCs themselves have a role to play with regard to a particular recommendation, they could be given the opportunity to supply any relevant information for inclusion before or during the annual meeting, as appropriate.

It is proposed to adopt a traffic light approach to easily identify the status of any given action, with following colour codes:

Red –	Not started or little progress, requiring significant work.
Orange –	Started, progress but still requiring additional work to respect deadlines.
Green –	Completed or Significant progress made and on track for completion within deadlines