



Madrid, 14 March 2016

**ICCAT CIRCULAR # ICCAT-GBYP 0291 / 2016**

**SUBJECT: TERMS OF REFERENCE – CALL FOR TENDERS – ICCAT/GBYP 02/2016  
DATA RECOVERY PLAN – ATLANTIC-WIDE RESEARCH PROGRAMME ON  
BLUEFIN TUNA (GBYP Phase 6 – 2016)**

I have the honour to transmit to you the attached Call for Tenders – ICCAT/GBYP 02/2016 - Data Recovery Plan – Atlantic-wide Research Programme on Bluefin Tuna (GBYP Phase 6 – 2016).

Please accept the assurances of my highest consideration.

  
Driss Meski  
Executive Secretary

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- Head Delegates / Head Scientists
- Cooperating Parties, Entities, or Fishing Entities

**Attach.:** Call for Tenders – ICCAT GBYP 02/2016.

**TERMS OF REFERENCE – CALL FOR TENDERS – ICCAT GBYP 02/2016**  
**DATA RECOVERY PLAN**  
**ATLANTIC-WIDE RESEARCH PROGRAMME ON BLUEFIN TUNA (GBYP Phase 6 – 2016)**

**Background and objectives**

The comprehensive ICCAT Atlantic-Wide Research Programme on Bluefin Tuna (GBYP) is required to improve basic data collection, our understanding of key biological and ecological processes, assessment models and management.

An important element of this Programme is to recover the existing data sets which are not currently incorporated in the ICCAT database on bluefin tuna, to support the improvement of the assessment analytical work and the MSE process. This data recovery might include catch data (total nominal catches by gear/region/flag and/or fleet characteristics per year), catch and effort detailed data by month, by square and by area, catch details on length and/or weight frequencies by gear/sampling area, biological data (length/age, length/ or age maturity, etc.), genetic data, trade statistics, i.e., SDT or auction sales sets, and historical data sets prior to 1950. Catch data sets are preferred if they contain the corresponding fishing effort information.

This Call for Tenders has the specific objective to recover data sets from the following fisheries:

- a) Priority 1: Historical data sets (either Task I or Task II data), with particular reference to bluefin tuna fisheries in the Ibero-Moroccan area, including the Canary Islands.
- b) Priority 2: Recent data sets (either Task I or Task II data), with particular reference to bluefin tuna longline data from the Mediterranean Sea for a minimum of three consecutive years.
- c) Priority 3: Historical data sets still missing in the ICCAT GBYP database, from tuna traps in the Mediterranean Sea.

As part of this plan, scientific institutes and public or private entities are asked to submit tenders to provide data not currently included in the ICCAT database on bluefin tuna.

All the data collected under the Programme (ICCAT GBYP) shall be used only for scientific purposes and in accordance with ICCAT rules (see also Appendix 10 of the 2009 SCRS Report). Any other use of these data should be specifically authorised by ICCAT.

**Contractor tasks**

The tenderer shall provide a detailed description of the data sets that will be made available to ICCAT, after checking them against the ICCAT table on bluefin tuna. The ICCAT Secretariat will further check data for recent years or historical trap data not yet included in the catalogue.

The tenderer shall also include a declaration that the data will be provided in a format usable by ICCAT. Reports can be submitted according to the time frame specified by the tenderer, but not later than **June 30, 2016**.

**Contractor minimum qualifications**

- Documented multi-year experience in bluefin tuna studies and/or studies on large pelagic species, or on fishery data collection, or on historical archives.
- Knowledge of the ICCAT data system and ICCAT procedures to incorporate data sets.
- University degree in one of the following: Fisheries Science, or Marine Biology or Statistics or Natural Sciences or Biological Sciences or Environmental Sciences, in Archives Sciences or closely related fields (in case of individual scientists).
- Excellent working knowledge of one of the three official languages of ICCAT (English, French and Spanish). A high level of knowledge of English is highly desirable.

## Request for bids

Interested entities should submit an offer to the attention of Mr. Driss Meski, the Executive Secretary of ICCAT, at the following address: [driss.meski@iccat.int](mailto:driss.meski@iccat.int) by **April 1, 2016**, including:

- a) A detailed offer, which shall include: (i) a detailed description of the available data sets; (ii) the type of current support (paper, electronic file, etc.); (iii) the estimated difficulty to recover these data; (iv) the level of reliability of these data; (v) the estimated amount of work required; (vi) the time frame within which these data will be delivered to ICCAT; and (vii) the full cost of the data recovery.
- b) The *Curriculum vitae* of the tenderer (in case of individual scientists) and of any collaborator.
- c) The Curriculum of the institution (if an institution is the tenderer), with any documented experience in studies on bluefin tuna, or other large pelagic species or in data collection, to include recent and relevant contracts for the same or similar items and other references (including contract numbers, points of contact with telephone numbers and other relevant information).
- d) A preliminary estimated budget for the data recovery.
- e) The name, address, and telephone number of the tendering body.
- f) The institutional and administrative background of the tendering body (e.g., statutes, type of institution, annual budget, budget control procedures, etc.), if applicable.
- g) A detailed list of any subcontracting activities.
- h) The declaration that the offering entity shall follow the ICCAT procedures and formats for the data sets to be provided.
- i) A declaration that all the comments eventually made on the draft final report will be incorporated in the final report.
- j) Acknowledgment of this Call for Tenders (if applicable).
- k) A statement specifying the extent of agreement with all terms, conditions, and provisions herein included.

Offers that fail to provide the required documentation or information, or reject the terms and conditions of the Call for Tenders will not be considered.

Contractors can be either research institutions such as government or private laboratories, universities, or private consultancy firms or individual scientists or other entities having the qualifications required.

The Contractor should be available to report to any meeting requested by ICCAT.

The ICCAT Secretariat will make a selection of the offers, in coordination with the ICCAT GBYP Steering Committee. Following the selection process, the ICCAT Executive Secretary will notify the entity selected for the contract as soon as possible.

## Deliverables

- 1) A preliminary short report to be submitted at the latest by **May 20, 2016**, including the description of the work carried out up to that date; eventually, any draft final report ready at this date can be also presented.
- 2) The draft final report to be submitted at the latest by **June 30, 2016**, including:
  - a) Full description of the work carried out to recover the data.
  - b) Detailed description of the data sets provided, with reference to the ICCAT database on bluefin tuna.
  - c) Detailed description of the methodology.
  - d) Detailed data sets.
  - e) If any scientific analysis is conducted, it should be documented taking into account the relevant literature.
  - f) If any future work is identified during the contract, this should be described in detail.
  - g) Summary.

- 3) A short PowerPoint presentation of the main results.
- 4) The definitive final report, to be prepared taking into account the eventual comments provided by ICCAT and to be submitted by **July 8, 2016**, at the latest.

### **Payment details**

Disbursements will be made according to the following schedule:

- 40% of the total amount of the contract upon signing of the contract;
- 60% after the approval of the final report by the ICCAT Secretariat upon incorporation of comments by ICCAT.

### **Logistics**

All documents provided by the Contractor must be in MS Word or compatible software, tables must be in Excel format or compatible, figures and pictures must be in JPEG or TIFF format or compatible. All documents submitted must be in English, French or Spanish.

### **Copyright**

All the material produced by the Contractor will remain the property of ICCAT GBYP, the data will be made available to the SCRS, data providers will be kept confidential, and the data cannot, in any case, be circulated by the Contractor selected. The scientific use of the data by the Contractor shall always be notified to ICCAT in advance for clearance.

For information concerning this Call for Tenders, please contact the Program Coordinator at the following address: [antonio.dinatale@iccat.int](mailto:antonio.dinatale@iccat.int)