

Madrid – October 8, 2012


ICCAT CIRCULAR # 4721 / 2012

**SUBJECT: TERMS OF REFERENCE – CALL FOR TENDERS – GBYP 05/2012
DATA RECOVERY PLAN (ICCAT/GBYP Phase 3 – 2012)**

I have the honor to transmit to you the attached the Terms of Reference - Call for Tenders GBYP 05/2012 for “**Data Recovery Plan**” of the ICCAT Atlantic-Wide Research Programme on Bluefin Tuna (GBYP).

This information has been translated to French and Spanish by the ICCAT Secretariat.

Please accept the assurances of my highest consideration.


Driss Meski
ICCAT Executive Secretary

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Attachment: Call for Tenders GBYP 05/2012

TERMS OF REFERENCE - CALL FOR TENDERS – GBYP 05/2012

DATA RECOVERY PLAN

ATLANTIC-WIDE RESEARCH PROGRAMME ON BLUEFIN TUNA (ICCAT/GBYP Phase 3 - 2012)

Background and objectives

The comprehensive ICCAT Atlantic-Wide Research Programme on Bluefin Tuna (GBYP) is required to improve basic data collection, our understanding of key biological and ecological processes, assessment models and management.

An important element of this Programme is to recover the existing data sets which are not currently incorporated in the ICCAT database on bluefin tuna, to support the improvement of the assessment analytical work. This data recovery might include Catch data (total nominal catches by gear/region/flag and/or fleet characteristics per year), catch and effort detailed data by month, by square and by area, catch details on length and/or weight frequencies by gear/sampling area, biological data (length/age, length/ or age maturity, etc.), genetic data, trade statistics, i.e., SDT or auction sales sets, and historical data sets prior to 1950. Catch data sets are preferred if they contain the corresponding fishing effort information.

This Call for Tenders, according to the Recommendation adopted by the GBYP Steering Committee, has the specific objective to recover data sets from the following fisheries:

- a) Priority 1: Historical data sets (either Task I or Task II data), with particular reference to bluefin tuna fisheries in the eastern Mediterranean Sea and the Black Sea, also including the possibility to explore the Ottoman archives.
- b) Priority 2: Additional historical trap fishery data, not already recovered in GBYP Phase 1 or Phase 2.

As part of this plan, scientific institutes and public or private entities are asked to submit tenders to provide data not currently included in the ICCAT database on bluefin tuna.

All the data collected under the Programme (ICCAT GBYP) shall be used only for scientific purposes and in accordance with ICCAT rules (see also Appendix 10 of the 2009 SCRS Report). Any other use of these data should be specifically authorised by ICCAT.

Contractor tasks

The tenderer shall provide a detailed description of the data sets that will be made available to ICCAT, after checking them against the ICCAT table on bluefin tuna. The ICCAT Secretariat will further check data for recent years or historical trap data not yet included in the catalogue.

The tenderer shall also include a declaration that the data will be provided in a format usable by ICCAT. Reports can be submitted according to the time frame specified by the tenderer, but not later than **January 14, 2013**.

Contractor minimum qualifications

- Documented multi-year experience in bluefin tuna studies and/or studies on large pelagic species, or on fishery data collection, or on historical archives.
- Knowledge of the ICCAT data system and ICCAT procedures to incorporate data sets.
- University degree in one of the following: Fisheries Science, or Marine Biology or Statistics or Natural Sciences or Biological Sciences or Environmental Sciences, in Archives Sciences or closely related fields (in case of individual scientists).
- Excellent working knowledge of one of the three official languages of ICCAT (English, French and Spanish). A high level of knowledge of English is highly desirable. A good level of knowledge of Ottoman and Turkish is highly desirable for those tendering for item a), priority 1.

Request for bids

Interested entities should submit an offer to the attention of Mr. Driss Meski, the Executive Secretary of ICCAT, at the following address: driss.meski@iccat.int by **October 23, 2012**, including:

- a) A detailed offer, which shall include: (i) a detailed description of the available data sets; (ii) the type of support (paper, electronic file, etc.); (iii) the estimated difficulty to recover these data; (iv) the level of reliability of these data; (v) the estimated amount of work required; (vi) the time frame within which these data will be delivered to ICCAT; and (vii) the full cost of the data recovery.
- b) The *Curriculum vitae* of the tender (in case of individual scientists) and of any collaborator.
- c) The Curriculum of the institution (if an institution is the tender), with any documented experience in studies on bluefin tuna, or other large pelagic species or in data collection, to include recent and relevant contracts for the same or similar items and other references (including contract numbers, points of contact with telephone numbers and other relevant information).
- d) A preliminary estimated budget for the data recovery.
- e) The name, address, and telephone number of the tendering body.
- f) The institutional and administrative background of the tendering body (e.g., statutes, type of institution, annual budget, budget control procedures, etc.), if applicable.
- g) A detailed list of any subcontracting activities.
- h) The declaration that the offering entity shall follow the ICCAT procedures and formats for the data sets to be provided.
- i) A declaration that all the comments eventually made on the draft final report will be incorporated in the final report prior to submission to the ICCAT SCRS.
- j) Acknowledgment of this Call for Tenders (if applicable).
- k) A statement specifying the extent of agreement with all terms, conditions, and provisions herein included.

Offers that fail to provide the required documentation or information, or reject the terms and conditions of the Call for Tenders will not be considered.

Contractors can be either research institutions such as government or private laboratories, universities, or private consultancy firms or individual scientists or other entities having the qualifications required.

The Contractor should be available to report to any meeting requested by ICCAT.

The ICCAT Secretariat will make a selection of the offers, in coordination with the ICCAT GBYP Steering Committee. Following the selection process, the ICCAT Executive Secretary will notify the entity selected for the contract by **October 30, 2012**.

Deliverables

- 1) The draft final report to be submitted at the latest by **January 8, 2013**, including:
 - a) Full description of the work carried out to recover the data.
 - b) Detailed description of the data sets provided, with reference to the ICCAT database on bluefin tuna.
 - c) Detailed description of the methodology.
 - d) Detailed data sets.
 - e) If any scientific analysis is conducted, it should be documented taking into account the relevant literature.
 - f) If any future work is identified during the contract, this should be described in detail.
 - g) Summary.
- 2) A short PowerPoint presentation of the main results.
- 3) The definitive final report, to be prepared taking into account the eventual comments provided by ICCAT and to be submitted by **January 14, 2013**, at the latest.

Payment details

Disbursements will be made according to the following schedule:

- 50% of the total amount of the contract upon signing of the contract;
- 50% after the approval of the final report by the ICCAT Secretariat upon incorporation of comments by ICCAT.

Logistics

All documents provided by the Contractor must be in MS Word or compatible software, tables must be in Excel format or compatible, figures and pictures must be in JPEG or TIFF format or compatible. All documents submitted must be in English, French or Spanish.

Copyright

All the material produced by the Contractor will remain the property of ICCAT GBYP, will be kept confidential, and cannot, in any case, be circulated by the Contractor selected. The scientific use of the data by the Contractor shall always be notified to ICCAT in advance for clearance.

For information concerning this call for tenders, please contact the Program Coordinator at the following address: antonio.dinatale@iccat.int