



Chapter 6 – Publications

6.1 ICCAT publications

ICCAT produces several periodic publications documenting the work of the Commission, including the SCRS scientific papers and assessments, as well as the basic data compiled for each species. Distribution is free of charge to Contracting Party delegations and those entities or individuals that are directly involved in ICCAT's work. Copies are also sent to numerous libraries, usually on an exchange basis. The Secretariat also keeps copies of the most recent issues in stock, as well as copies of many back issues that are available for \$26 (mainly to cover the cost of mailing). All the ICCAT publications are on the ICCAT web page: <http://www.iccat.int>

Commission publications are typically available in English, French and Spanish. However, individual contributions (scientific papers) and Annual Reports (since 2007) are provided in their original language only with a summary in the three languages. Stock assessment reports are available in the three languages.

ICCAT also produces reports of special research programs (e.g., the Yellowfin Year Program) and special meetings (e.g. ICCAT Symposium, Second World Meeting on Bigeye Tuna), containing meeting reports and peer-reviewed contribution papers. Special publications are usually published in an enhanced, hard cover edition (1 or 2 volumes, depending on size).

6.1.1 Biennial Report

The Biennial Report is produced annually and describes the activities of the Commission during each half of a particular biennial period. Each issue of the Biennial Report contains the Proceedings of the most recent Regular or Special Meeting of the Commission, and the reports of the meetings of all the Panels, Standing Committees and Sub-Committees, as well as the reports of inter-sessional Working Groups. It also includes information on the activities of the Secretariat and the Annual Reports submitted by the Contracting Parties of the Commission, relative to their activities in tuna and tuna-like fisheries in the Convention area.

Since 2002 the Report is published in three volumes.

Volume 1 includes the Secretariat's Administrative and Financial Reports, the Proceedings of the Commission Meetings and the reports of all the associated meetings (with the exception of the Report of the Standing Committee on Research and Statistics). This volume also includes the Recommendations and Resolutions adopted by the Commission as well as other relevant information and decisions adopted during the meeting. For the past several years, only portions of the Commission Report are adopted at the annual meeting. Therefore, following the meeting, the reports are completed, formatted and transmitted to the Contracting Parties for adoption. Changes from the adoption process are then incorporated and the report is finalized for publication.

Volume 2 contains the Secretariat's Report on Statistics and Coordination of Research and the Report of the Standing Committee on Research and Statistics (SCRS) and its appendices. The Executive Summaries are contained in this volume, following a format (as adopted in 1995 and revised in 2005; **Appendix A6**). The Report of the SCRS is adopted in its entirety at the annual meeting of the Committee. Following the meeting, all changes during the final session are incorporated, and the document is posted on the ICCAT web site. The document is then formatted for publication.

– Executive Summaries

The Executive Summaries of the Species Groups are the reports for the sections on species stock evaluation of the SCRS Report. They contain the stock status advice for the ICCAT stocks. The Executive Summaries for the

SCRS Report should be as concise as possible, and should summarize the facts and new findings. Substantial changes to methodologies used for previous assessments should also be noted. The term “the Committee” is used in the Executive Summaries to refer to the SCRS.

Rapporteurs of Species Groups are responsible for the preparation of the draft Executive Summary of the Species Group. The draft is reviewed and adopted by the SCRS Plenary.

Volume 3 contains the Annual Reports of the Contracting Parties of the Commission, and Reports of the Cooperating non-Contracting Parties, Entities or Fishing Entities. These reports are distributed at the Commission meeting.

– Annual Reports

Annual Reports provide a mechanism for the provision to ICCAT of relevant information on tuna fisheries and for the formal notification of implementation of regulatory measures, as specified in a number of ICCAT Resolutions and Recommendations. Since 1994, the Annual Report should follow a format adopted by the Commission and which was revised in 2004 [Rec. 04-17]. In order to take account of developments since that time, the Secretariat has prepared guidelines as a supplement to the format requirements (**Appendix A6**).

Annual Reports should be submitted in two parts, Part I relating to information on fisheries, research and statistics, and Part II relating to information on management implementation and other related activities. Part I should be submitted to the SCRS before the start of the SCRS Plenary Session (i.e., by 9:00 am on the first day of the SCRS Plenary). The complete report, comprising Parts I and Part II, should be submitted one month before the Commission meeting. The exact submission dates are determined annually by the Secretariat on the basis of the dates of the Commission meetings, and communicated to all Contracting Parties and Cooperating non- Contracting Parties, Entities or Fishing Entities.

An electronic file of the Annual Reports must be provided to the Secretariat (e.g. on CD, DVD, or via email) before or on the first day of the Commission meeting. For publication, a WORD file must be submitted.

The Biennial Report is prepared, approved and distributed in accordance with Article III, paragraph 9, and Article IV, paragraph 2-d, of the Convention, and Rule 15 of the Commission’s Rules of Procedure. Volumes 1 and 2 of the Report are available in the three official languages of the Commission: English, French and Spanish. Since 2007, Volume 3 is available in electronic format only (online) and in the original language with a summary translated to the other official languages. Volumes 1 and 2 are available in both electronic and hard copies.

6.1.2 Collective Volume of Scientific Papers

The Collective Volumes (a.k.a. Red Books) are produced annually and contain the Reports of SCRS Working Groups, Detailed Reports of stock assessment sessions, and scientific contribution papers (non peer-reviewed, except for special publications) submitted to the SCRS. Generally, there is one volume (4-6 books) per year.

– Meeting Reports and Detailed Reports

The purpose of a meeting report of the SCRS Working Groups or a Detailed Report of the stock assessment sessions is to provide a record of the scientific meeting. These reports should be adopted by the close of the session, but this is not always the case and assessment reports are sometimes adopted by correspondence. The SCRS Report is available to participants for adoption during the meeting in the three official languages of the Commission. Other meeting reports and the Detailed Reports are available to participants following the meeting on the ICCAT web site when the report is finalized, and distributed to the SCRS in their original language(s). For the SCRS annual meeting and the Red Books, the text of the Detailed Report, as well as the table headings, figure captions, and appendix titles are translated into the three ICCAT languages. The tables, figures and body of appendices remain in their original language(s). The formats are as in **Appendix A6**.

The purpose of the Detailed Report is to provide a record of the stock assessment session, to document the methodologies used and their assumptions, and any changes from the methodologies used in previous assessments and the rationale for the changes, as well as the results. The term “the Group” is used in Detailed Reports to refer to the participants. As this is a record of the meeting, **it should be completed and adopted by the close of the stock assessment session in its original language(s)**. This will ensure its distribution (in the

original language(s)) at the SCRS Plenary. Adoption of reports completed after this deadline is the sole responsibility of the Rapporteur, and hence their distribution by the Secretariat may be delayed. Texts of Detailed Reports are translated only after the report has been adopted.

Rapporteurs of Species Groups are responsible for the preparation of both the final version of the Detailed Report of the Species Group and an electronic record containing all of the input files, programs used in the analyses, and all the outputs of the analyses. Rapporteurs are requested to conform to deadlines and follow the appropriate format and guidelines. The Detailed Report is adopted by the Species Group, and is not discussed at the SCRS Plenary. The adopted Detailed Report should be provided to the Secretariat by the completion of the stock assessment session. Corrections to the Detailed Report will be accepted by the Secretariat from the Rapporteur up to the end of the SCRS Plenary. Adoption of reports completed/corrected after these deadlines is the sole responsibility of the Rapporteur, and their distribution may be delayed. The electronic record (inputs/outputs) should also be provided to the Secretariat by the completion of the stock assessment session.

– Contributed papers

Scientific papers are solicited and received from scientists. They are not peer-reviewed except in special circumstances (e.g., the Proceedings of the Second World Meeting on Bigeye Tuna) and responsibility for the contents rests upon the authors and not ICCAT. Papers may be written in English, French or Spanish. There are no page limits for the contributed papers.

Prior to each SCRS meeting, there is a call for papers. Papers are presented to SCRS for approval. The deadline for receipt of hard copies is 09:00 am on the first day of the meeting where the paper is presented. Some hard copies and electronic copies of papers are provided by the scientists for the meetings and the SCRS Plenary. Following the SCRS Plenary, a notice is sent to all senior authors of SCRS documents requesting their permission for publication and asking them to submit their papers by a **deadline**. Authors **must** provide the Secretariat with electronic copies of all papers, including tables and figures, in MS WORD.

To be more consistent with the submission process of other learned journals, without sacrificing quality, authors are requested to follow formatting instructions (**Appendix A6**) closely. It is recommended to consult the checklist at the end of the instructions document before submitting any document.

Papers are published in their original language. Only the summaries are translated into the three ICCAT languages.

– Agreement on publications between ICCAT and the *Aquatic Living Resources* journal

In 2007, ICCAT reached an agreement with the scientific journal *Aquatic Living Resources* (ALF) whereby a regular section has been established, in the printed and electronic versions of the journal, on tunas and tuna-like species and other species of interest in the scope of ICCAT. The intent of this agreement is to expand the impact of the scientific documents that are presented to the SCRS within the scientific community.

The first joint issue was published in 2008 (Vol. 21- No. 4, October-December 2008) and included documents presented to the SCRS in 2007.

The procedure established for the inclusion of documents in ALR consists of a pre-selection process by an Editorial Committee, created within the SCRS, and/or the Rapporteurs of the Species Groups. Likewise, the authors can propose the inclusion of documents in this pre-selection process. Later, the pre-selected documents are sent to ALR where they are submitted to the journal's peer review process.

Full access to the documents published in the journal is restricted to subscribers, during the first two years. After that time, access to the electronic edition is open.

6.1.3 *Statistical Bulletin*

The ICCAT Statistical Bulletin is published annually and contains a summary of tuna statistics for the Atlantic Ocean and adjacent seas. Historically, this publication only included nominal catches of tunas and tuna-like species of the Atlantic Ocean and its adjacent seas and only covered the previous 21 years. Since 2005, the contents of the Statistical Bulletin improved significantly by including the complete data series, since 1950, for

tuna and tuna-like species, as well as for sharks. The graphic presentations also improved in order to make the information clearer.

For the most recent years appearing in the Bulletin, data for some fleets are still provisional and/or incomplete and are subject to changes in the future. Thus, it is recommended that potential users of this information consult the ICCAT web site (www.iccat.int) in order to verify the availability of more recent versions.

The statistics included in this series represent the scientists' best estimates, according to the decision by the SCRS. Therefore, they may not coincide with statistics reported officially by Contracting Parties or non-Contracting Parties, Entities or Fishing Entities in their domestic publications. Supplemental data are collected directly from the fleets at the landing ports by national scientists, or estimated from trade data and the statistical document programs. NEI (not elsewhere included) are SCRS scientists' estimates of unreported catches. The statistics for some of the fleets with minor catches of tuna are collected through the Fishery Information, Data and Statistics Service (FIDI) of the Food and Agriculture Organization (FAO).

6.1.4 Basic Texts

This publication, which contains the basic texts of the International Commission for the Conservation of Atlantic Tunas, was first issued in 1972. Revised and updated versions were issued in 1977, 1985, 2003, 2005 and 2007. The publication contains the Convention, Rules of Procedure, Financial Regulations, the Seat Agreement and other information on the Commission. The 4th Revision reflects the changes introduced to the Convention and the Financial Regulations after the Madrid Protocol entered into force on March 10, 2005, after 13 years of hard work by a considerable group of persons. The revisions reflect the changes adopted by the Commission in the different meetings.

Information about the composition, organization and activities of the Commission can be found in the Biennial Reports and on www.iccat.int.

6.1.5 Compendium of Management Recommendations and Resolutions adopted by ICCAT for the Conservation of Atlantic Tunas and Tuna-like Species

Each year, the ICCAT Secretariat produces a "Compendium of the Management Recommendations and Resolutions adopted by ICCAT for the Conservation of Atlantic Tunas and Tuna-Like Species." The Compendium generally includes the Recommendation and Resolutions that are currently in force (even if only part of a particular measure is still in effect), as well as those that while they may no longer be in force, but they have a direct bearing on a current measure. To facilitate the use of this information, the measures are assigned a reference number. The two-digit year code corresponds to the year of adoption by the Commission (e.g. 94-01, 97-07, 99-11, etc).

In 2003, the Secretariat made a thorough review of all past reports of Commission Meetings to compile a complete historical Compendium of all Recommendations, Resolutions and other major decisions adopted by ICCAT. This has been updated in 2005 to include the measures adopted in 2004 and the deletion of measures that have been superseded.

The Compendium is now published in two formats. The printed version of the Compendium contains only those decisions considered currently in force. An interactive version of the full ICCAT Compendium of management decisions is now available on the ICCAT web page that may be consulted in case of doubt. This version allows users to access Recommendations and Resolutions by category, by year, by status (in force or inactive) or by number.

The Compendium is classified according to major subjects as follows:

Species:

- YFT (Yellowfin tuna)
- BET (Bigeye tuna)
- TRO (Tropical tunas: Bigeye, Yellowfin and Skipjack)
- SWO (Swordfish)
- ALB (Albacore)
- BFT (Bluefin tuna)
- BIL (Billfishes)
- BYC (By-catch species)

Monitoring and Compliance:

- GEN (General issues)
- SANC (Sanctions, trade-related measures)
- SDP (Statistical Document Programs)

Other:

- TOR (Terms of Reference)
- MISC (Miscellaneous)

6.1.6 ICCAT Manual

The objective of this document is to provide a publication that is of use to a wide audience, while maintaining ICCAT scientists as the primary intended users. The publication contains chapters of a general nature that allow readers to understand how ICCAT works and what role statistics and research have within the organization. Other chapters are more detailed, such as those containing technical guidelines for species identification or for sampling, or the appendices that specify the formats with which data should be submitted to the Secretariat. The *ICCAT Manual* is available in the three official languages of ICCAT.

The Manual has periodic updates. The main chapters in the text will only be updated sporadically, e.g., on a scale of 5-10 years; this is roughly the time scale in which major advances in biological knowledge are achieved. On the other hand, the appendices contain tables, formats, and other information that, with a few exceptions, require more frequent (e.g., annual) updates; this is roughly the time scale in which changes are made to data codes, conversion factors, population parameters, etc.

The document is maintained up-to-date on the web, but re-issues of the printed or CD version will be infrequent after this first edition. The Manual's organization into subjects is such that the various chapters are almost stand-alone documents (with links to the appropriate appendices). This way, users are able to create (print/save) their own manuals that cover only the chapters and appendices of interest to the user.

Chapter 1 explains what ICCAT is, laying down the foundation for the remaining chapters. Chapter 2 provides species profiles for the major target and stocks, as well as basic information for the main by-catch species. Chapter 3 provides fishery profiles for the major fleets/gears. Chapter 4 covers conceptual and technical aspects of collecting and compiling statistics and biological samples. Chapter 5 touches upon other types of data that are not collected by scientists but that, nevertheless, have an impact on the work of the SCRS. Chapter 6 covers the subject of publications, and provides guidelines for authors.

6.1.7 Staff Regulations and Rules

This tri-lingual publication contains the Regulations and Rules covering the Secretariat staff of the International Commission for the Conservation of Atlantic Tunas (ICCAT). The Staff Regulations and Rules establish the fundamental working principles, conditions of service and the basic rights, duties and obligations of those persons who, having been formally appointed and receiving remuneration, render their services in the Secretariat of ICCAT.

6.2 ICCAT Database of publications

A bibliographic database (MS Access) of scientific papers published in the Collective Volume series is available for downloading from www.iccat.int.

The Secretariat inputs bibliographic entries (SCRS documents) into the ASFA database.

A combined database based on the ICCAT ASFA inputs is currently in progress.