

**Report of the First Meeting of the Virtual Working Group on a
Sustainable Financial Position for ICCAT (VWG-SF)**
(online, 31 March 2026)

1. Opening of the meeting

The Chair of the Standing Committee on Finance and Administration (STACFAD), Ms Laura Marot, welcomed the participants (the “Group”) and opened the First Meeting of the Virtual Working Group on a Sustainable Financial Position (VWG-SF), which was held online on 31 March 2026.

2. Introduction of participants

The Executive Secretary welcomed the Group and listed the countries present at the meeting, which was attended by 31 members from 18 CPCs (**Appendix 2**). The agenda was adopted with the addition under section 6 of sub-item 6.1 “Transparent rules and registration”, and is attached as **Appendix 1**.

3. Review of the terms of reference for the performance review on the functioning of ICCAT

During the meeting of the Group, the Chair introduced the proposed Terms of reference for the upcoming performance review of ICCAT, recalling that the Commission, at its previous annual meeting, had agreed to initiate a third review, more than a decade after the one conducted in 2016. She also emphasized that, unlike in previous reviews, it had been decided to restrict the scope of this review, focusing on the organization’s functioning and decision-making processes, as well as the allocation of fishing possibilities.

The Chair explained that the “Draft Terms of Reference - Third Performance Review of ICCAT” was structured around four main objectives: 1) to assess implementation of the recommendations from the previous review, but limiting the analysis to aspects of governance, efficiency and working methods; 2) to analyse the institutional functioning of the Commission and its subsidiary bodies; 3) to review the performance of the Secretariat itself, including human resources management and the adoption and effective use of new working tools; and 4) to review the practices for negotiating and allocating fishing opportunities, with particular attention to transparency and the methodology used.

The Chair also outlined the selection procedure of the panel tasked with conducting the review, which is based on nominations put forward by the Contracting Parties. She also indicated that the panel, comprising four experts, would work primarily online, supplemented by an in-person meeting, and that its report should be submitted sufficiently in advance for consideration by the Commission.

One member of the Group indicated that STACFAD, and not the VWG-SF, had been mandated by the Commission to develop the Terms of reference. The Chair clarified the intention was to develop the document in advance to allow for an iterative process with all Contracting Parties and clarify the indicative timeline that would allow the Terms of reference to be adopted at the 2026 Annual Meeting. It will therefore be possible to submit in November 2026 a document that is as suitable as possible for approval by STACFAD and the Commission.

During the discussion, several members of the Group made comments of a general nature, highlighting in particular the need to maintain a focused approach and to avoid duplication with other ongoing processes, and that it is important to ensure that the panel holds scientific expertise, where appropriate, in accordance with the work of the SCRS.

One Contracting Party, supported by another member, suggested that a specific objective as regards collaboration in the context the Biodiversity Beyond National Jurisdiction (BBNJ) Agreement should be added while other members of the Group indicated that they would prefer it not to be included, leaving the matter pending for further discussion.

As to the costs of the performance review being funded preferentially through voluntary contributions, one member disagreed and no consensus was reached at this stage.

Moreover, some delegations suggested adjustments in the scope of certain criteria, to keep the review as efficient and operational as possible.

In conclusion, the Chair confirmed that the document presented constitutes an initial basis for work, and invited the delegations to submit written comments within the timeframe that will be established. Subsequently, a revised version will be developed for formal consideration at future meetings, with a view to its eventual adoption by the Commission.

4. Discussion of options to decrease cost of meeting organisation

The meeting focused on discussing options to reduce the cost of organizing the ICCAT annual meetings. The same aspects were also discussed in relation to intersessional meetings.

4.1 Cocktails at intersessional meetings

The Secretariat had prepared a supporting PowerPoint presentation detailing expense items. The Chair raised the issue of whether or not to eliminate the costs of cocktail receptions at intersessional meetings. She subsequently opened the floor for discussion.

Most members of the Group expressed the view that ICCAT-funded cocktail receptions should be eliminated from intersessional meetings and that, if held, these should be financed by the host country if the latter so proposes.

The Chair concluded that this opinion would be referred to STACFAD for a final decision.

4.2 Room layout

The Chair indicated the need to optimize both the physical organization of meetings and the operational efficiency of the work, taking into account logistical constraints, associated costs and the growing complexity of hybrid participation (in-person and virtual). She also presented various proposals for the layout of delegate tables in the meeting room for future annual meetings. The two main options are as follows: 1) maintaining the current U-shaped configuration with less delegates at the main table; or 2) switching to a UN-style seating arrangement. Each option contained two variations, as set out below:

- a) Maintain the U shape:
 - a.1: one person per delegation at the main table, and tables for Observers and the remainder of the delegation in the main room.
 - a.2: one person per delegation at the main table, and Observers and the majority of the remainder of the delegation in an adjacent room.
- b) UN-style seating arrangement:
 - b.1: two or three people per delegation at the main table, and tables for Observers and the remainder of the delegation in the main room.
 - b.2: two or three people per delegation at the main table, and Observers and the majority of the remainder of the delegation in an adjacent room.

Most of the members of the Group expressed a preference for Option 2, with flexibility towards its two sub-options. Other members indicated that they favoured Option b.2 already with the main objective to allow for more CPCs to host annual meeting.

Several members of the Group emphasized that it was essential to ensure adequate spacing between participants so that the space would be reasonably comfortable and sufficient to provide some “privacy”, while also minimizing potential risks to attendees in the event of an emergency.

One member suggested that instead of deciding on a definitive seating arrangement, the Secretariat could propose to host CPCs a range of acceptable seating options with associated requirements instead of imposing a room layout as currently done.

One member expressed a desire to continue with the current seating arrangement.

The Chair noted that simulations would be required to assess the space needed for both options, and the Group agreed to reconsider this decision in June or November 2026. The Group agreed to explore options to accommodate larger delegations and to provide greater flexibility in venue selection, and to evaluate their effectiveness at a future meeting.

4.3 Observer fees

The Chair reminded that the current system of fees applicable to accredited observers was established over 25 years ago, setting a contribution of US\$500 per meeting attended for delegations of up to two observers, with a supplement of US\$350 for a third participant. However, she emphasized that, after two decades without an update, this scheme is clearly out of step with cumulative inflation, which has significantly reduced the real value of these contributions. She also clarified that the term “Observer” refers exclusively to those accredited organizations participating independently in the meetings – such as non-governmental organizations – expressly excluding members of CPC delegations.

The Chair presented the “Proposal to update observer fee for ICCAT meetings” which sought to update the fees, taking into account both inflation and the actual costs of organization. The proposal included, among other elements, a distinction between intersessional meetings – which are shorter in duration – and annual meetings, as well as a review of the amounts applicable to each type of meeting. Indicatively, it was suggested that higher fees be set for annual meetings, reflecting their longer duration and logistical costs, and the discussion was opened regarding a possible review of the fees applicable to accredited Observers participating in Commission meetings.

During the discussion, the members of the Group widely agreed on the need to update the fees and on the desirability of distinguishing between annual and intersessional meetings. However, a number of additional considerations were also highlighted. In particular, several delegations emphasized the importance of ensuring that an excessive increase in fees does not limit the participation of non-governmental organizations, scientific institutions or entities with limited financial resources, given the value that they contribute in terms of the transparency and quality of deliberations. Another CPC emphasized that observer fees are set on the basis of cost recovery and any changes to the fees should be done in line with that principle.

Furthermore, some members of the Group put forward proposals to introduce greater flexibility into the system, including: potential application of differentiated rates for in-person and online participation; introduction of automatic mechanisms for periodic adjustment in line with inflation; consideration of reduced or tiered fees for organizations from developing countries or small-scale organizations; and exploration of alternative models based on effective cost recovery or modular service systems (for example, differentiating between catering and/or other services).

The Chair concluded that, while there is a clear consensus on the need to reform the system, a more detailed analysis is still required to determine the specific levels of the fees and their final structure. Consequently, it was agreed that the Secretariat would prepare additional documentation containing cost simulations and fee options, which would serve as the basis for a more concrete proposal to be considered at the next meeting.

5. Meeting Participation Fund (MPF)

The Chair outlined plans to discuss the Meeting Participation Fund (MPF) in detail at the Second Meeting of the Virtual Working Group on a Sustainable Financial Position (VWG-SF) in June 2026, identifying four main issues for discussion: fund management procedures, participant selection criteria, the number of delegates, and sources of funding.

5.1 Procedures for management and reimbursement of funds

The Chair introduced the first issue concerned with the management and reimbursement procedures of the Meeting Participation Fund (MPF), referring in particular to the proposed amendments to the “Rules of procedure for the administration of the special Meeting Participation Fund”, which were also submitted to the 2025 Annual Meeting of the Commission, but not discussed for approval during that meeting.

The Chair noted that the main objective of this proposal is to improve cost efficiency, given that delays in purchasing tickets often result in significantly higher prices. It was clarified that, in such cases, only the difference between the initially proposed itinerary and the final cost of the ticket would be deducted from the participant’s per diem, thereby ensuring a fair distribution of costs.

Some members expressed their support for the proposal, while highlighting the need to refine other aspects of the reimbursement procedures. In particular, they emphasized the importance of clearly distinguishing between situations of administrative negligence and cases of force majeure. Examples of force majeure mentioned included the refusal of visas despite applications being made in good time, flight cancellations or unforeseen emergencies.

In this context, several members of the Group proposed that the rules should incorporate greater flexibility, including mechanisms to avoid penalizing CPCs in situations beyond their control. Suggestions put forward included the possibility of partial exemptions from reimbursement, alternative methods of reimbursement, and inclusion of more precise definitions in the rules.

The Chair concluded that, while there appeared to be general agreement on the proposal regarding the purchase of tickets, other elements of the reimbursement procedures will require further review at the next meeting.

5.2 Participation filtering procedures

The Chair introduced the second topic on the procedures for filtering participation in scientific meetings funded through the MPF. The Secretariat presented a summary of the current practice. It also clarified that it does not participate in the evaluation itself, but rather forwards requests to the relevant scientific bodies and subsequently communicates the outcome of that evaluation to the applicants.

The Chair of the SCRS provided further clarification on the process, explaining that the evaluation is carried out in collaboration with the Chair of the relevant scientific group. He emphasized that the assessment is not intended to judge the scientific ability of individuals, but rather to evaluate the relevance and expected contribution of their in-person participation to the specific objectives of the meeting.

Despite these clarifications, several members of the Group expressed concerns regarding the current filtering system, observing that the explanations provided in the negative responses appeared discriminatory rather than clearly reflecting the financial constraints underlying the decisions. A number of delegations highlighted the lack of transparency and clarity in the criteria applied, noting that the process is neither sufficiently defined nor understood, which may give rise to perceptions of arbitrariness.

Others also emphasized that the current approach may disadvantage developing countries by limiting opportunities for capacity building and the participation of new experts. It was noted that participation in meetings should not be assessed solely on the basis of immediate contribution, but also by considering long-term benefits such as knowledge transfer, institutional strengthening and the development of scientific capabilities.

Moreover, some members highlighted the need to maintain some form of prioritisation mechanism, given the limited resources of the MPF, insisting on the importance of ensuring that funded participants contribute effectively to the scientific work of the Commission.

Other issues raised included the need to improve transparency in communication, define the concept of “contribution” more precisely, and analyze the practices of other Regional Fisheries Management Organizations (RFMOs) as a possible reference.

The Chair noted that, although there are differing views on whether to retain or remove the filtering, there is broad consensus that the current system needs to be reviewed to improve its transparency, clarity and fairness.

5.3 Division into SCRS and COM meetings

The Chair indicated that this agenda item would not be addressed due to time constraints and would be postponed to a future meeting.

5.4 Number of delegates funded by the MPF

The Chair introduced the fourth item concerning the number of delegates funded per CPC through the MPF. She recalled that several proposals had previously been put forward, including the possibility of funding two delegates per CPC for certain meetings or for all ICCAT meetings.

The Chair invited members of the Group to express their views on the general principle of increasing the number of funded delegates and, where appropriate, to specify at which meetings such an increase should apply.

The majority expressed their support, in principle, for increasing the number of funded participants, highlighting the benefits in terms of greater representativeness, improved continuity of participation and strengthened capacity building. It was noted that the presence of more than one delegate facilitates knowledge transfer and reduces reliance on a single individual.

However, others also highlighted the significant budgetary implications of such a measure. The Chair recalled that extending support to two delegates at all meetings would have a significant financial impact, potentially doubling the current MPF budget.

In light of these constraints, several members of the Group proposed more selective or phased approaches, such as prioritising the Annual Meeting of the Commission and/or the SCRS plenary meetings. Other delegations showed flexibility but insisted on the need to consider this issue in relation to the overall financial framework of the MPF.

Some CPCs indicated that, given the current financial situation, they were not in a position to support an increase at this stage.

The Chair noted that, while there is general support for the principle of increasing participation, positions differ regarding the scope and timing of such a measure. She indicated that further analyses, including financial simulations, would be prepared to facilitate the discussion at the next meeting.

5.5 Source and level of funding for the MPF

Due to time constraints, the Chair indicated that it was not possible to hold a full discussion on the source and level of funding for the MPF during this session. However, she outlined the main points of the issue for consideration at the next meeting.

The Chair noted that the current funding structure of the MPF, based on a limited allocation from the ICCAT regular budget, some (very limited) voluntary contributions and use of the Working Capital Fund, lacks stability and predictability. She highlighted the risk that, under the current system, funding levels could fluctuate significantly from one year to the next, which could compromise the effectiveness of the fund.

In this context, she suggested that CPCs consider the possibility of strengthening the MPF within the ICCAT regular budget, while maintaining voluntary contributions as a complementary source. She emphasized that a more stable financial framework would be essential to support any future expansion of the fund, including a possible increase in the number of funded delegates.

She also indicated that any decision to expand the scope of the MPF would need to be accompanied by an increase in its funding level, and suggested that gradual adjustments might be more feasible than significant increases in a single step. The Chair invited CPCs to reflect on these issues during the intersessional period, with a view to a more thorough discussion at the next meeting.

The Chair concluded that the discussions on this agenda item had clearly identified the main challenges and considerations regarding the MPF. Although no decisions were taken, there was general agreement on the need to review various aspects of the fund, including administrative procedures, participations filtering criteria and funding mechanisms.

She indicated that additional documentation, including comparative analyses and financial scenarios, would be prepared to facilitate more detailed discussions and the possible pre-agreement of decisions at the next meeting.

6. Other matters

Under this item, the Chair briefly referred to the question of whether it would be preferable for this Group to remain closed, or to be opened up, as in the case of any other ICCAT meeting, which had prompted the addition of the sub-item 6.1 “Transparent rules and registration”, so that the discussion can to continue at future meetings.

7. Adoption of report and meeting adjournment

The Chair thanked the Interpreters and the Secretariat, as well as all participants for their extremely useful and constructive contributions, announced that the report would be adopted by correspondence as usual, and adjourned the meeting.

Agenda

1. Opening of the meeting
2. Introduction of participants
3. Review of the terms of reference for the Performance Review on the functioning of ICCAT
4. Discussion of options to decrease cost of meeting organisation
 - Cocktails at intersessional meetings
 - Room layout
 - Fees for accredited Observers
5. Meeting Participation Fund (MPF)
6. Other matters
 - 6.1 Transparent rules and registration
7. Conclusions and closure

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