

Original: English

**TENTATIVE AGENDA  
OF THE STANDING COMMITTEE ON FINANCE AND ADMINISTRATION (STACFAD)**

1. Opening of the meeting
2. Appointment of Rapporteur
3. Adoption of the Agenda
4. Reports from the Secretariat
  - 4.1 2016 Administrative Report
  - 4.2 2016 Financial Report
  - 4.3 Review of progress of the payment of arrears and voting rights
5. Consideration of financial implications of measures proposed and SCRS requests
6. Assistance to developing CPCs and identification of mechanism to finance the Meeting Participation Fund and other capacity building activities
7. Consideration of other programmes/activities which may require additional or extra-budgetary funding
8. Review of findings of Virtual Working Group on Communications Policy and actions required
9. Procedures for selection of the Executive Secretary
10. Budget and Contracting Party contributions for 2017
11. Other matters
12. Adoption of the report and adjournment