

ANNOUNCEMENT OF POST FOR TRANSLATOR FOR FRENCH DEPARTMENT

Seeking a translator for the French Department.

Duties and Responsibilities

Under the overall guidance of ICCAT's Executive Secretary and the general supervision of the Head of Department of Translation and Publications, the main responsibility of the translator will be to translate into French all documents that are generated within ICCAT in English and Spanish. These documents include:

- Letters and circulars
- Commission meeting reports
- Technical reports of meetings of the Standing Committee of Research and Statistics (SCRS)
- Text for the web page
- Others

This position will also require the editing and formatting of documents.

Qualifications and Experience - Essential

- Higher education in translation or a closely related field.
- French mother tongue.
- Excellent command of ICCAT's two other official languages (English and Spanish).
- Good knowledge of Microsoft Office or compatible computer software (Open Office, etc.)
- Experience in translation work.
- Ability to work under pressure effectively and in harmony with people of different national and cultural backgrounds.

Desirable Qualifications

- Knowledge of computer-assisted translation programs such as SDL Trados.
- Demonstrated experience in translation work similar in organizations similar to ICCAT.

Salary and remuneration

The position will be classified according to the United Nations Salary Scheme at the General Services category (G4-1). The position is subject to a one-year probationary period.

Application for the position

Candidates should submit a cover letter and *Curriculum Vitae*, to be received at the Secretariat by February 15, 2010. The CV should include documented educational background and professional experience. Letters of recommendation would also be desirable. Submissions should be sent to:

Mr. Driss Meski, Executive Secretary (info@iccat.int)
ICCAT
Corazon de Maria 8
28002 Madrid, Spain

A practical test and/or personal interview may be required as well as a comprehensive medical examination.